

Checklist

- I can open a new PowerPoint document
 - I can use the “Design Template” to choose my slide’s layout
 - I can create a slide with a title and subtitle
 - I can insert bullet points
 - I can play my slide show
 - I can save my presentation
-
- I can add some pictures from Clip Art and the internet
 - I can resize a picture
 - I can move around a picture on a slide
-
- I can use custom animation to make the presentation more interactive
 - I can deliver a presentation in front of someone