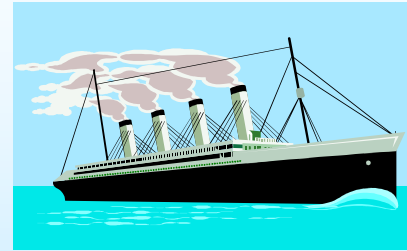


What is PowerPoint?

- PowerPoint is a tool which allows you make presentations. You can take information from other applications (like word, excel or paint) and make interesting and colourful presentations which you can show to other people.
- It is often used to:
 - ✓ To make a presentation
 - ✓ To create cards or invitations



What am I going to produce?



You are going to put together a presentation on something you know a lot about (this could be something you have done in class, like history, or a topic that interests you such as the titanic, a book, a film, etc...)





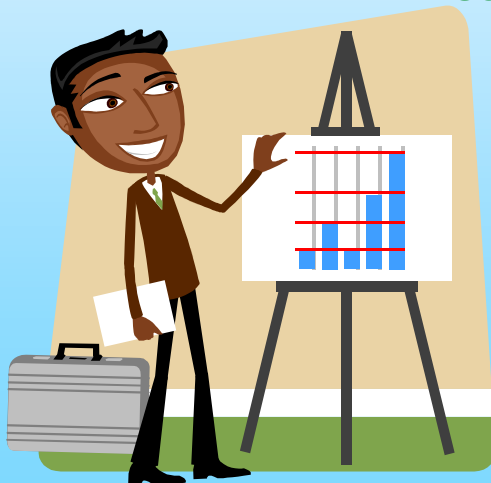
Activity Time!

Open a **new** presentation. Using the **design template**, choose a style for the slides in your presentation, or select a blank one. Add a **title** of your choice and put your name as the **subtitle**. Insert a **new slide** and using **bullet points**, write three main facts that you know about your selected topic. On the following three slides, break down each fact into smaller points which you can use to prompt you when presenting. **Play** your slideshow, using “Enter” to move between slides. **Save** your slideshow

You could do your presentation on mountains around the world, the Egyptians, or even a famous artist – maybe Monet or Picasso?!

Add some **pictures** to your presentation (Use **Clip Art** to find some relevant pictures or look for them from the internet). Resize the pictures so that they fit on the slide and **move** them to an appropriate place.

Note: When inserting a new picture on a slide, it often moves around your text. If that happens, click on Undo (Edit, Undo) and the text will be back to normal



Using **custom animation**, play with some of the functions and choose a few to add to your presentation.

Deliver your presentation to your Computer Partner/teacher/class